

# House Regulations

To ensure our guests a safe and pleasant stay, the Tokyo Dome Hotel has established the following Regulations in accordance with Article 10 of the Terms and Conditions for Accommodations Contract. In the event a Guest fails to observe these regulations, the Tokyo Dome Hotel may, in line with Article 7 of the Terms and Conditions for Accommodations Contract, refuse the Guest further accommodation and use of other facilities in the Hotel. Guest may be held liable for damage in the event of an accident arising from neglect of these Regulations.

### (Fire Precautions)

- 1. Upon arrival, please be sure to review the emergency exit instructions posted on the back of the Guest room, and please check the emergency exit on each floor.
- 2. Smoking in bed or other places where fire is apt to occur is prohibited.
- 3. Any other act that may cause a fire is also prohibited in the Guest room. Furthermore, using fire, heater, cooking and any other machine that may cause fire is prohibited.

#### (Security Measures)

- 1. Please make sure that your door is locked when leaving your room. Please be sure to use the door latch whenever you stay in the Guest room, particularly at night. Please identify any visitor through the door scope or by keeping the door half open without undoing the door latch.
- 2. Please refrain from inviting outside visitors to your Guest room.

### (Valuables, Checked Articles and Left Belongings)

- 1. Safe deposit boxes for money and valuables are available at the Front Desk. We will not be liable for the loss or theft of valuables kept elsewhere.
- 2. We shall keep the left belongings in the Hotel for a time of period, after that, the Hotel may dispose it in an appropriate way. However, beverages, magazines and certified garbage will be kept until the next day of the check-out and will be disposed after if no further contact. If an expense is needed to dispose the item, the Hotel may ask the Guest to pay for it.
- 3. For rational reason, when the Hotel decided that it is a check-out, we will move the belongings out of the room and will take the same actions as above. However, we may take charge to keep them.



## (Payment)

- 1. Please pay your bills whenever requested by the Front Desk while staying at the Hotel. All bills are due upon demand.
- 2. Only one receipt will be prepared for each room. If two persons are staying in a room and want separate receipts, they are requested to notify the Front Desk to that effect as early as possible.
- 3. We will not make payment on behalf of a Guest for such expenses as shopping charges, tickets, taxi fares, postage or porter's charges.
- 4. Kindly show your room key when you sign for any bills in the Hotel's restaurants, bar or other facilities.
- 5. Public telephones are located in the main lobby. An extra charge shall be added to each outgoing call made from your room.
- 6. A 10% service charge and taxes at the rate prescribed by applicable laws shall be added your bills. You are cordially requested not to give tips to employees of the Hotel.
- 7. We do not accept or do currency exchange for traveler's checks and personal checks.
- 8. You will be charged for any damage to the Hotel's property caused by you or by your Guests.

### (The Following Acts are Prohibited)

- 1. Please do not bring onto the premises of the Hotel any of the following:
  - (a) animals or bird of any kind;
  - (b) gunpowder, oils or other explosives or inflammables;
  - (c) objects emitting a foul odor;
  - (d) objects of an unusually large size or in unusually large quantities;
  - (e) unregistered firearms or swords or drugs or other articles, the possession of which is prohibited by the laws of Japan.
  - (f) other things that may cause problem to other Guest.
- 2. Please refrain from using your room for purposes other than lodging.
- 3. Neither Guest rooms nor the lobby shall be utilized for business purposes.
- 4. The distribution or display of advertisements and the sale of goods on the premises of the Hotel are prohibited.
- 5. We do not allow Guest that are underage to stay without the parents concept.
- 6. Gambling or other acts which are contrary to good morals or which cause an annoyance are strictly prohibited.
- 7. Rules Regarding Equipment and Fixtures on the Premises are as follows.
  - (a) Refrain from using equipment and fixtures for purposes other than those intended.
  - (b) Please do not take equipment or fixtures out of the Hotel.
  - (c) Removal or alteration of equipment or fixtures is prohibited.
- 8. A bathrobe (yukata) and slippers have been provided for your use in your Guest room. Kindly refrain from going out of your room in yukata or slippers.



- 9. Ordering meals and drinks to be delivered from outside the Hotel is not permitted.
- 10. You are reminded that unauthorized publication for business purposes of photographs taken on the premises of the Hotel may be subject to legal action.
- 11. Please do not throw away anything from the window that may break the outside of the building.
- 12. Use of the Hotel is prohibited for BOURYOKUDANs (gangster organizations) and members of BOURYOKUDANs (gangster organizations) and members of BOURYOKUDANs designated as such by the provisions of the "Law concerning the Prevention of Illegal Acts etc. By Members of Bouryokudan" (enforced on March 1, 1992). If such use is considered to have occurred after a reservation is made or during actual usage, the persons concerned will be excluded from the Hotel.
- 13. Use of the Hotel by antisocial organizations and members of such organizations (gangster organizations, extremist groups, and their members) is prohibited.(If such use is considered to have occurred after a reservation is made or during actual usage, the persons concerned will be excluded from the Hotel.)
- 14. If acts of violence, intimidation, extortion, unreasonable demands, and the like are found to have occurred on the premises, the persons concerned will be immediately excluded from the Hotel. Persons known to have previously engaged in such actions will also be excluded.
- 15. Persons suffering from mental incapacitation or under the influence of drugs, persons unable to take responsibility for their own personal safety, and persons who are considered to pose a danger to or disturb other Guests will be immediately excluded from the Hotel.